New Hampshire Department of Environmental Services
2004-2005 Milfoil and Other Exotic Aquatic Plant
Research Grant Application Form

Project Title:_____

Applicant/Organization:_____

Principal Investigator:_____

Address:_____

_____

Telephone: (day) _____ (evening) _____

(fax) _____ (E-mail address) _____ _____

Grant Amount Requested: $ _____

Total Project Cost: $ _____

Please provide **a brief description of your project** (no more than two or three sentences)
that could be used for publicity purposes if your proposal is selected for funding.

_____

_____

_____

_____

Please attach **Project Narrative** (4 pages maximum) and a **Project Budget** answering the
questions posed in the application packet, and attach a location map (**REQUIRED)**, designs, and
graphics as appropriate or applicable.

Signature of Applicant: _____

Continued on Reverse Side >>>

Budget Format

BUDGET ITEM	QUANTITY	RATE	TOTAL	GRANT	MATCH (If applicable)
EQUIPMENT					
LABOR					
MATERIALS					
SALARY					
Position 1					
Position 2					
BENEFITS					
CONTRACTED SERVICES - provide budget detail					
SUPPLIES					
OTHER - explain					
TOTALS					

The budget should also be broken down by task. Please use the table below to list the general project tasks and the cost breakdown for each task.

Task (provide description)	Funds provided by grant	Matching Funds (if applicable)	Total cost of task
Task 1:	$	$	$
Task 2:	$	$	$
Task 3:	$	$	$
Task 4:	$	$	$
Task 5:	$	$	$

Project Narrative

I   In addition to completing the application form, all proposals must include a Project Narrative with the following elements:

✓ **Title-** Provide a descriptive title of your proposed project.

✓ **Narrative Statement-** Include a description of the proposed research, including a description of the scientific and societal importance of your proposed project. In general describe the hypothesis that will be investigated or tested, the peer-reviewed literature background for the hypothesis, the methods and procedures that will be used to test the hypothesis, and the decision criteria for success of the research.

✓ **College/University/Research Institute/Consulting Agency name and department**

✓ **Financial Management-** please summarize the accounting infrastructure in place in your affiliation that will manage the grant funds, and indicate the amount of overhead required by your affiliation, if any.

✓ **Estimated Timeframe-** Indicate the estimated timeframe for the project

✓ **Project Partners-** Indicate if you plan to involve partners from within or external to your infrastructure (DES will make grants to the affiliation of the PI, and that organization will coordinate payment to other partnering entities).

✓ **Statement of Research Objectives** (number each objective and provide a brief explanation of each)

✓ **Curriculum Vitae-** Attach Curriculum Vitae for the PI and proposed project partners.

II. Project Budget: Provide a detailed budget using the budget form on the reverse side of the application form. Show the costs for each budget item to be paid for by the grant and those assumed by matching contributions (if applicable).